

Agenda

PROCUREMENT TASK & FINISH GROUP

Date: Thursday 18 November 2010
Time: 1.00 pm
Venue: Large Dining Room, Judges Lodgings, Aylesbury

Agenda Item	Time	Page No
1 APOLOGIES AND CHANGES IN MEMBERSHIP		
2 DECLARATIONS OF INTEREST		
3 PRESENTATION AND Q&A WITH TREVOR BOYD	13.05pm	

Contributors:

- Trevor Boyd, Head of Commissioning and Service Improvement, Adults and Family Wellbeing
- Marcia McFarlane, Service Manager Performance, Adults and Family Wellbeing
- Karen Robinson, Contracts Manager, Adults and Family Wellbeing

Context: Trevor will provide a 10 minute presentation covering:

- overview of procurement activity within Adults and Family Wellbeing (to include contract management, supplier relationship)
- overview of strengths and areas for development in current arrangements in AFW in relation to procurement;
- Future developments [the implications of a corporate commissioning strategy/contract management framework on AFW procurement]

Purpose: To provide members with an overview of procurement activity within Adults and Family Wellbeing. To enable members to scrutinise how effective current arrangements are with a view to identifying and exploring possible areas for improvements.



INVESTOR IN PEOPLE



4 EXCLUSION OF THE PRESS AND PUBLIC

To resolve to exclude the press and public as the following item is exempt by virtue of Paragraph 3 of Part 1 of Schedule 12a of the Local Government Act 1972 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)

5 EXISTING CONTRACTS WITHIN ADULTS AND FAMILY WELLBEING

Purpose: To provide members with the opportunity to ask further questions on contract information that may be commercially sensitive.

Papers: Contract register for Adults and Family Wellbeing - contracts over 50K.

6 INCLUSION OF THE PRESS AND PUBLIC

7 PRESENTATION AND Q&A WITH CHRIS MUNDAY

14.05pm

Contributors:

- Chris Munday, Divisional Director, Commissioning & Business Improvement, Children & Young People's Service

Context: Chris will provide a 10 minute presentation covering:

- overview of procurement activity within CYP (to include contract management, supplier relationship)
- overview of strengths and areas for development in current arrangements in CYP in relation to procurement;
- Future developments [the implications of a corporate commissioning strategy/contract management framework on CYP procurement]

Purpose: To provide members with an overview of procurement activity within Children & Young People's Service. To enable members to scrutinise how effective current arrangements are with a view to identifying and exploring possible areas for improvements.

8 EXCLUSION OF THE PRESS AND PUBLIC

To resolve to exclude the press and public as the following item is exempt by virtue of Paragraph 3 of Part 1 of Schedule 12a of the Local Government Act 1972 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)

9 EXISTING CONTRACTS WITHIN CHILDREN AND YOUNG PEOPLE'S SERVICE

Purpose: To provide members with the opportunity to ask

further questions on contract information that may be commercially sensitive.

Papers: Contract register for Children and Young People's Service—contracts over 50K

10 INCLUSION OF THE PRESS AND PUBLIC

11 TRANSPORTATION Q&A

15.05pm

Contributors:

- Sean Rooney, Compliance Manager (Localities and Traffic Manager)
- Phil Stonehewer, Compliance Manager (Quality & Audit)
- Helen Halfpenny, Client Transport Compliance Manager

Context: The attendees are invited to provide an overview of procurement within transportation, including contract letting and management. Following this members are invited to ask questions.

Purpose: To provide members with an overview of procurement activity within transportation. To enable members to scrutinise how effective current arrangements are with a view to identifying and exploring possible areas for improvements.

12 EXCLUSION OF THE PRESS AND PUBLIC

To resolve to exclude the press and public as the following item is exempt by virtue of Paragraph 3 of Part 1 of Schedule 12a of the Local Government Act 1972 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)

13 EXISTING CONTRACTS WITHIN TRANSPORTATION

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Purpose: To provide members with the opportunity to ask further questions on contract information that may be commercially sensitive.

Papers: Transportation Contract Register—live contracts over 50K

14 INCLUSION OF THE PRESS AND PUBLIC

15 DATE OF NEXT MEETING

The next meeting is due to take place on Wednesday 24 November at 10am-12.30pm in Mezzanine Room 2, County Hall, Aylesbury.

If you would like to attend a meeting, but need extra help to do so, for example because of a disability, please contact us as early as possible, so that we can try to put the right support in place.

*For further information please contact: Liz Wheaton on 01296 383856
Fax No 01296 382538, email: ewheaton@buckscc.gov.uk*

Members

Mr D Anson MBE

Mrs M Aston

Mr H Cadd

Mrs L Clarke

Mrs M Clayton

Mr S Kennell

Mr M Phillips (C)

Ms J Puddefoot

Mr R Reed

Mr B Roberts